



# ST.MICHAEL'S NURSERY AND PRIMARY SCHOOL

## NGEME-LIMBE

P.O Box 78 South West Region, Cameroon

MOTTO: **Developing Minds and Learning through Fun and Creativity**



### APPLICATION FOR EMPLOYMENT

#### PERSONAL INFORMATION

Date of application.....

Name.....

.....

Marital status: .....Number of children.....

Address: .....

Contact Information: (\_\_\_\_)..... (\_\_\_\_).....

Please insert a 4x4 size photo here

How did you learn about our Institution? .....

.....

Have you ever been convicted? (Convictions will not necessarily disqualify an applicant for employment) Yes  No

If yes, explain; .....

.....

Do you have any disability? .....

#### AVAILABLE POSITIONS: (PLEASE MARK AN 'X' ON THE POSITION CHOSEN)

Classroom teacher <input type="checkbox"/>	Secretaries <input type="checkbox"/>	Cleaners <input type="checkbox"/>	Security <input type="checkbox"/>
Canteen Attendant <input type="checkbox"/>	Drivers <input type="checkbox"/>	Nursery attendants <input type="checkbox"/>	Nurse <input type="checkbox"/>
French teacher with administrative skills <input type="checkbox"/>	Highly knowledgeable ICT teacher <input type="checkbox"/>		

### SAMINUPS

Kindergarten - pre-nursery- Nursery-primary

Phone: (+237) 675-789-644/694-338-286 / 675-760-019

E-mail: website: [www.saminupss.com](http://www.saminupss.com)

**Available Start Date** .....

**Desired Pay Range:** .....

**Are you currently employed?** .....

**Can you work under pressure?** .....

***EDUCATIONAL BACKGROUND***

<b>Level of education</b>	<b>Name of institution</b>	<b>Degree/Diploma/ certificate obtained</b>
High School		
College or University		
Specialized Training, Trade School, etc...		
Other Education		

**Please list your areas of highest proficiency, special skills or other items that may contribute to**

**Your abilities in performing the above mentioned position.**

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.....  
.....

Do complete the table below by listing out the required information starting with most recent

<b><i>Dates Employed</i></b>	<b><i>Company/Institution Name</i></b>	<b><i>Location</i></b>	<b><i>Role/Title</i></b>

**Job notes, tasks performed and reason(s) for leaving:**

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**How would you rate your knowledge in Computer?** (Knowing how to type, understanding social media and having general web skills).

Excellent  Very good  Good  Fairly good  not so sure  Not comfortable using computers

<b>REFERENCES</b> Please list three professional references not related to you, with full name, address, phone number, and relationship. If you don't have three professional references, then list personal, unrelated references.			
Name	Address/City/State	Phone	Relations

In 10 lines maximum write a motivation letter on why you think you'd be a great fit in this institution.

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**ATTACH THE FOLLOWING TO THIS FORM**

- complete cv
- passport size photo (4x4)
- copy of birth certificate
- copy of national identity card
- marriage certificate if any